



INDIAN INSTITUTE OF LEGAL STUDIES

UG & Post Graduate Advanced Research Studies in Law
Accredited by NAAC
Affiliated to the University of North Bengal
Approved by the University Grants Commission, New Delhi
Recognised by the Bar Council of India, New Delhi

Ref: A/14/265

Date: 27.11.2025

NOTIFICATION AND GUIDELINES FOR THE STUDENTS DURING CLASS PRESENTATIONS w.e.f. 23rd December, 2025

This is to notify all the concerned students of 5 Year B.A./B.B.A./B.Com. LL.B. (Honours) and 3-Year LL.B. Courses that the class presentations shall commence from **23rd December 2025, to 30th December 2025**, which is a part of the continuous internal evaluation mechanism. The detailed guidelines of class presentations are provided herein below.

The following guidelines for conducting class presentation in partial fulfillment of ensuing semester examinations, 2025, to be held from 23rd December to 30th December, 2025.

1. Students are to note that the class presentation for the students of 5 Year B.A./B.B.A./B. Com. LL.B is scheduled in two shifts. The timing of the 1st Shift is 09:30 am - 12:30 pm, and the 2nd Shift is 01:30 pm - 04:30 pm.
2. The class presentation for the students of 3 Year LL. B is scheduled in two shifts. The timing of the 1st Shift is 8.00 am - 12:30 pm, and the 2nd Shift is 01:30 pm - 04:30 pm.
3. All students are directed to remain present in their classroom before the scheduled time of presentation, i.e., within 09:25 am for 5 Year LL. B and within 7.55 am for 3 Year LL. B.
4. No student shall be allowed to enter the examination hall after 20 minutes of the scheduled time of presentation without permission of the undersigned.
5. There will be a short break from 10:00 am to 10:25 am for 3 Year LL. B. The presentation will resume from 10:30 am.

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6. Lunch break during class presentations shall remain from 12.30 to 1.25 pm.
7. Students are not allowed to leave the classroom before the completion of the scheduled time of presentation without permission of the undersigned.
8. The use of the lavatory/washrooms shall be in a restricted manner; only one student shall be allowed at a time to use the lavatory/washroom from their respective class.
9. No student shall be allowed to enter the classroom without a proper College Uniform and College Identity Card.
10. All students must submit class assignments on the scheduled day of presentation for their respective subjects.
11. During the Class Presentations, students are to maintain decorum in their respective classes, and the use of mobile phones or any other electronic gadgets is strictly prohibited.
12. All the students must take note that based upon the performance in Class Presentations, weekly tests and overall class performance, the Practical Paper/s shall be evaluated. The bifurcation of marks of Practical Paper is as Such: (i) 40 Marks for Practical Project and Viva Voce, and (ii) 60 Marks (20 marks each) for performance in Class Presentations, Performance in Weekly tests and Overall Class Performance (including Attendance).



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13. Absence of students during class presentation shall affect the evaluation process of Practical paper/s. Canvassing in this regard in any form shall lead to the cancellation of the examination.
14. No leave/half-day/early leave shall be granted during this period (i.e., from 23rd December 2025 to 30th December 2025). In case of any exigency, permission must be taken from the undersigned.
15. Only eligible students will be allowed to appear for the class presentation. No student who belongs to the debarred list shall be allowed to appear for the class presentation.
16. Students are to be vigilant while signing in their respective spaces in the signature sheet according to the date and subject.

Dr. Trishna Gurung,
Principal-in-Charge,
Indian Institute of Legal Studies.



Copy to:

- 1) Notice Board;
- 2) Classes/online Circulation;
- 3) Website.

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