



# INDIAN INSTITUTE OF LEGAL STUDIES

UG & Post Graduate Advanced Research Studies in Law  
Accredited by NAAC

Affiliated to the University of North Bengal  
Approved by the University Grants Commission, New Delhi  
Recognised by the Bar Council of India, New Delhi

Ref. A/14/08

Date: 09.03.2026

## GUIDELINES FOR THE CONDUCTION OF WEEKLY CLASS TESTS FOR STUDENTS

- Weekly class tests shall be conducted on Thursday & Saturday for all students of Semester - II, IV, VI, VIII & X of 5 Year B.A, B.B.A/B.Com. LL.B, and Semester – II, IV& VI of 3 Year LL. B w.e.f. 14<sup>TH</sup> of MARCH, 2026.
- Saturday's test will be based on Long and short-answer-type questions:
  - ✓ **PART A: 1 DESCRIPTIVE/ ANALYTICAL QUESTION: 20 MARKS: (1 X 20 =20)**
  - ✓ **PART B: 6 SHORT QUESTIONS: EACH CARRYING 5 MARKS: (6 X 5=30)**
  - ✓ **TOTAL: 50 MARKS**
  - ✓ **(ALL ARE REQUESTED TO TAKE NOTE THAT ALL QUESTIONS SHALL BE COMPULSORY IN NATURE, NO OPTION SHALL BE GIVEN)**
- The total time allotted for Saturday's test will be 2 hours, out of which the first 15 minutes are for writing questions in the test copy, the next 1 hour and 30 minutes are for answer writing, and the last 15 minutes are for scanning answer scripts.
- The students are directed to strictly abide by the discipline inside the class during the conduct of test examinations, which include:
  - i. Authorized dress code of the student with college identity card;
  - ii. No students shall be allowed to enter the examination hall after 10 minutes of commencement of the test and leave before completion of the test.
  - iii. Only those students will be allowed to appear for the weekly test who shall give their class test in a new test copy, which shall be provided by the Institute on payment.
  - iv. **USE OF SEPARATE TEST COPIES BY THE STUDENTS FOR DIFFERENT SUBJECTS.**
  - v. No student will be allowed to use any unfair means in the test.



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vi. **IF ANY STUDENT DOESN'T APPEAR FOR ANY WEEKLY CLASS TEST, HE/SHE SHALL BE REQUIRED TO EXPLAIN WHY STRICT DISCIPLINARY ACTION SHOULDN'T BE TAKEN AGAINST HIM/HER BY THE WEEKLY CLASS TEST COMMITTEE. IF THE REASON FOR ABSENCE IS NOT SATISFACTORY, THE WEEKLY CLASS TEST COMMITTEE RESERVES THE RIGHT NOT TO ALLOW THE ABSENTEE TO APPEAR IN THE NEXT TWO CONSECUTIVE WEEKLY CLASS TESTS, WHICH WILL HAVE A GREAT IMPACT ON THE EVALUATION OF THE PRACTICAL PAPER.**

- The students shall submit the scanned answer scripts to the designated email address, which is provided in the weekly class test timetable.
- All students are directed to take note of the same & act accordingly.

Dr. Trishna Gurung,  
Principal-in-Charge,  
Indian Institute of Legal Studies.



Copy to:

- Class/Online Circulation,
- Notice Board.

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